
NOTICE OF A PUBLIC OPEN FORUM MEETING

A public open forum based on '**Children and Young People Services**' will be held prior to the Area Committee meeting between 12.00 noon - 1.30 p.m. at Farnley Park High School.

WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Farnley Park High School,
Chapel Lane, Leeds LS12 5EU
on Friday, 12th September, 2008 at 2.00 pm**

MEMBERSHIP

Councillors

A Carter	-	Calverley and Farsley
J Marjoram	-	Calverley and Farsley
F Robinson	-	Calverley and Farsley
M Coulson	-	Pudsey
J Jarosz	-	Pudsey
R Lewis	-	Pudsey
A Blackburn	-	Farnley and Wortley
D Blackburn	-	Farnley and Wortley

Co-optees

Howard Bradley	-	Youth Representative
Rev Kingsley Dowling	-	Faith Representative
Liz Navin-Jones	-	Business Representative

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p>MINUTES OF THE MEETING HELD ON 11TH JULY 2008 AND ANY MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 11th July 2008 and to consider any matters arising from those minutes.</p>	1 - 8

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8			<p>COMMUNITY FORUM FEEDBACK</p> <p>To receive and consider the attached minutes of public meetings and Community Forum meetings as follows:</p> <p><u>Public Meetings</u></p> <p>(a) Swinnow Community Centre on 19th May 2008</p> <p>(b) Swinnow Community Centre on 30th July 2008</p> <p><u>Community Forums</u></p> <p>(c) Farnley and Wortley Community Forum on 10th July 2008</p> <p>(d) Pudsey and Swinnow Community Forum on 30th June 2008</p> <p>(e) Tyersal Community Forum on 9th July 2008</p> <p>(Executive Function) (10 Mins)</p>	9 - 24
9	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>EARLY YEARS CAPITAL ALLOCATIONS 2008-2011</p> <p>To note a report by the Childcare Strategy Implementation Manager informing the Area Committee on the capital funding allocations for 2008/2011 that will support the implementation of the 10 Year Strategy for Childcare and the statutory duties under the subsequent Childcare Act 2006.</p> <p>(Executive Function) (10 Mins)</p>	25 - 32
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>AREA COMMITTEE ROLES FOR 2008/2009</p> <p>To consider a report by the Director of Environment and Neighbourhoods relating to a report and appendices referred to all Area Committees after being agreed at Executive Board on 16th July 2008 detailing the area function schedules and roles in respect of service areas for 2008/2009, including further development of responsibilities from this year onwards.</p> <p>(Executive Function) (10 Mins)</p>	33 - 104

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11	Calverley and Farsley; Farnley and Wortley; Pudsey;		COMMUNITY SAFETY UPDATE To consider a report by the West and North West Area Manager introducing NPT Inspector Tom Horner from West Yorkshire Police Authority who will give an update on the Community Safety issues in Outer West Leeds in the past six weeks. (Council Function) (10 Mins)	105 - 106
12	Calverley and Farsley; Farnley and Wortley; Pudsey;		ENVIRONMENTAL SERVICES ISSUES To note a report by the Chief Environmental Services Officer updating Members on various service related issues and how they will be working in the Outer West area. (Executive Function) (15 Mins)	107 - 108
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		OUTER WEST AREA COMMITTEE WELL-BEING BUDGET UPDATE To consider a report by the Director of Environment and Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being budget for Wards in the West Outer area. The report also seeks approval for new projects commissioned by the Area Management Team. (Executive Function) (10 Mins)	109 - 118

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14	Calverley and Farsley; Farnley and Wortley; Pudsey;		OUTER WEST AREA DELIVERY PLAN PROGRESS REPORT FOR QUARTERS 3 AND 4 To note a report and appendices by the Director of Environment and Neighbourhoods providing an update on progress of the delivery of the Area Delivery Plan for quarters 3 and 4 of 2007/2008 – October 2007 to March 2008. (Executive Function) (10 Mins)	119 - 152
15			FORWARD PLAN FOR OUTER WEST AREA COMMITTEE To determine a list of items for consideration at the next West Outer Area Committee meeting to be held on 7 th November 2008. (5 Mins)	153 - 154
16			DATE AND TIME OF NEXT MEETING Friday, 7 th November 2008 at 2.00 p.m. (Venue to be considered) MAP OF VENUE ATTACHED	155 - 156